



(Govt. of India Enterprise)
Head Office : Repco Tower No.33 North Usman Road
T. Nagar Chennai –17. Ph: 044-28340715 E-mail: hrms@repcobank.co.in;
Website: www.repcoBank.com/ www.repcoBank.co.in

Recruitment

Repco Bank invites applications from eligible candidates for the following post on Contractual basis:

Sl.No	Name of the Post	Tentative no: of posts
1	Officer on Special Duty (OSD)- Inspection	2
2	Officer on Special Duty (OSD)-Credit	1

Eligibility: Candidates

(i) Aged below 62 years as on **01.10.2025.**

(ii) Requirements & Responsibilities:

a. OSD – Inspection

- Bachelor's degree from a recognized university
- Retired/ VRS in the grade of **Scale-III** and above or any equivalent grades from any Nationalized Bank/ Scheduled commercial Bank / highly reputed financial institutions with minimum **3** years of experience in **Inspection Department**.
- In depth up-to-date knowledge in all banking activities and staff accountability process.

Selected candidate(s) will have to take up the assignment of continuous/surprise inspection, on-site inspection of our branches, matters related to staff accountability and should be willing to travel across our branches in south India for conducting and coordinating field inspection and submission of reports.

b. OSD – Credit

- Retired / VRS opted officers in any scheduled commercial bank in the rank equivalent to **Scale IV** officer and above cadre with minimum **3** years of experience as credit officer. Should possess excellent knowledge of loan procedures and best lending practices according to the prevailing laws and regulations.
- Selected candidate(s) will have to work in the credit division of the Bank. The duties will include processing of loan applications, post sanction follow-up & monitoring of loans and other work related to credit division.

(iii) Consolidated pay:

Consolidated pay of Rs.40,000/- per month.

(iv) **Mode of selection:**

Shortlisted candidates will be called for an interview. Intimation letter for interview will be sent through courier/post individually.

(v) **How to apply:**

Eligible candidates shall send the following

- a) Application (format enclosed)
- b) Detailed resume
- c) Proof of Graduation/Post Graduation
- d) Proof of Experience
- e) Proof of retirement

in a closed envelope super scribed as '**For the Post of 'Officer on Special Duty (_____)**' through courier/post to the following address

The General Manager (Admin),
Repco Bank , P.B.No.1449,
Repco Tower,
No.33 North Usman Road,
T. Nagar, Chennai 600 017.

Last date for submission of resume is 22.10.2025.

Note: Applications from other than retired /VRS opted officers' from Nationalized Bank / Scheduled Commercial Bank / highly reputed financial Institutions will not be considered and will be summarily rejected.

Place: Chennai-17
Date : 05.10.2025

Sd/-
General Manager (Admin)